

RIVERDALE BOARD OF EDUCATION
RIVERDALE, NEW JERSEY

October 7, 2015
7:30 p.m.

MINUTES FOR WORKSHOP/ACTION MEETING

Board Vice President, **Ms. Kelly Norris**, called the Workshop/Action Meeting of the Board of Education of the Borough of Riverdale to order on **October 7, 2015**. The meeting was opened at 7:33 p.m. with a flag salute.

Mrs. Molinet then took the roll call.

ROLL CALL:

Present: June Carelli, Michael Kheyfets, Andrew Oliveri, Jessica Rentas, and Kelly Norris

Absent: Charles Sheridan and Michael Bohan

Also Present: Mrs. Vicki Pede, Superintendent and Mrs. Estrella Molinet, Business Administrator/Board Secretary

Ms. Norris, Board Vice President, made the required announcement regarding notification of this meeting to the public.

Recognition of visitors: There were five (5) members of the public in attendance for the meeting.

ORAL COMMUNICATION ON AGENDA ITEMS – THIRTY MINUTES

I. ROUTINE ITEMS

Ms. Norris introduced A which will be voted on during the Public Business Meeting held on October 21, 2015.

A. Approval of meeting minutes as follows:

Public Business/Action Meeting	September 23, 2015
Private Executive Meeting	September 23, 2015

FINANCE

Ms. Norris introduced B and C which will be voted on during the Public Business Meeting held on October 21, 2015

B. It is recommended by the Superintendent of Schools that the Board of Education approve the payroll for the second half of the month of **September, 2015** in the amount \$-_____ and the first half month of **October, 2015** in the amount \$_____.

C. It is recommended by the Superintendent of Schools that the Board of Education approve the bills list dated **October 22, 2015** warrants # through #_____ in the amount of \$_____.

Ms. Norris introduced D which will be voted on during the Public Business Meeting held on October 21, 2015

- D.** It is recommended by the Superintendent of Schools that the Board of Education approve the wire transfer to the **State of New Jersey, Division of Pensions and Benefits**, for health and prescription plan premiums for the month of:

October: \$ _____

Ms. Norris introduced E which will be voted on during the Public Business Meeting held on October 21, 2015

- E.** It is recommended by the Superintendent of Schools that the Board of Education approve hand check registers as follows:

Check #	Date	Amount

Motion by Mr. Kheyfets, seconded by Mr. Oliveri to approve F

Discussion: None

- F.** It is recommended by the Superintendent of Schools that the Board of Education approve the Board Secretary's and Treasurer's Reports for the month ended August 31, 2015, as per the attached, pursuant to N.J.A.C. 6:20-2.12, the Riverdale Board of Education acknowledges receipt of the secretary's certification, and after review on the monthly financial report, certifies that, to the best of knowledge, as of August 31, 2015 no major account has been over expended in violation of N.J.A.C. 6:20-2.12, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

General Fund – Fund 10	\$ 1,571,507.41
Special Revenue – Fund 20	\$ 0.00
Capital Projects – Fund 30	\$ 0.00
Debt Service - Fund 40	\$ 0.00
Subtotal	\$ 1,571,507.41
Capital Reserve Acct – 10 - 116	\$ 497,590.81
Maintenance Reserve Acct - 10 - 117	\$ 400,052.92
Total Governmental Funds	\$ 2,469,151.14

Yes: 5 No: 0 Abstain: 0

Motion by Mr. Kheyfets, seconded by Mr. Oliveri to approve G.

Discussion: None

- G.** It is recommended by the Superintendent of Schools that the Board of Education approve the attached line item transfers for August 2015:

**Appropriation Transfers
August 31, 2015**

Account #	Description	Amount	Reason
TO			
11-000-219-105-01-000-00	CST Sec'y Subs	1,058.91	Reallocation
11-000-219-390-00-000-00	Purch Prof Svcs-CST	714.25	Reallocation
11-000-230-339-00-000-00	Oth Professional Svcs	1,020.00	Reallocation
11-000-251-890-00-000-00	Misc Exp Bus Admin	325.00	Reallocation
11-000-252-340-00-000-00	Purch Technical Serv	3,130.00	Reallocation
11-190-100-500-00-000-00	Oth Purch Svcs	1,018.25	Reallocation
11-190-100-610-44-000-00	Supplies- Comp Lit.	1,425.19	Reallocation
11-204-100-110-00-000-00	Hourly Summer Inst	2,581.95	Reallocation
		11,273.55	
FROM			
11-000-223-320-00-000-00	Purch/Prof Staff Training	(40.13)	Reallocation
11-000-230-585-00-000-00	BOE Travel & Expense	(1,020.00)	Reallocation
11-000-251-440-00-000-00	Rental	(325.00)	Reallocation
11-000-291-290-00-000-00	Other Emp Benefits	(346.60)	Reallocation
11-190-100-610-10-000-00	Supplies General	(1,500.00)	Reallocation
11-190-100-610-40-000-00	Supplies SDL	(1,000.00)	Reallocation
11-190-100-640-00-000-00	Textbooks-New	(1,500.00)	Reallocation
11-190-100-890-00-000-00	Misc Expense Instr	(3,000.00)	Reallocation
11-204-100-610-00-000-00	Supplies LLD	(2,141.82)	Reallocation
11-204-100-640-00-000-00	Textbooks-LLD	(400.00)	Reallocation
		(11,273.55)	

Yes: 5 No: 0 Abstain: 0

COMMITTEE REPORTS

Committees	Chairperson	Reports
Finance	Charlie Sheridan	No Report
Policy	Jessica Rentas	No Report
Education	Andrew Oliveri	No Report

Personnel	June Carelli	Reported on the need to meet.
Negotiations	Kelly Norris	No Report
Buildings and Grounds	Mike Kheyfets	Reported they will be meeting next Wednesday, Thursday, or Friday.
Transportation	Michael Bohan	No Report
Pompton Lakes/ P.L. Negotiations	Kelly Norris	No Report

II. APPROVAL OF THE FOLLOWING NEW BUSINESS ITEMS:

FINANCE

Mrs. Rentas introduced F1 which will be voted on during the Public Business Meeting held on October 21, 2015

- F1.** It is recommended by the Superintendent of Schools that the Board of Education approve the submission of the NCLB final report for the 2014-2015 school year.

Mrs. Rentas introduced F2 which will be voted on during the Public Business Meeting held on October 21, 2015

- F2.** It is recommended by the Superintendent of Schools that the Board of Education approve the submission of the IDEA final report for the 2014-2015 school year.

POLICY

Mrs. Rentas introduced L1 which will be voted on during the Public Business Meeting held on October 21, 2015

- L1.** It is recommended by the Superintendent of Schools that the Board of Education accept the **HIB Report** from the Superintendent for the month of **September**, 2015.

Motion by Mrs. Rentas, seconded by Mr. Oliveri to approve L2

Discussion: None

- L2.** It is recommended by the Superintendent of Schools that the Board of Education approve the **Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials** with Addendum 2 for the 2015-2016 school year.

Yes: 5 No: 0 Abstain: 0

Motion by Mrs. Rentas, seconded by Mr. Oliveri to approve L3

Discussion: None

- L3.** It is recommended by the Superintendent of Schools that the Board of Education approve the *first reading* of the following revised Policies and Regulations:

Policy Number	Regulation Number	Policy/Regulation Name
8505		Wellness Policy/Nutrient Standards for Meals and other Foods
7440		Security of School Premises

Policy 8505: Yes: 4 No: 1 (Mr. Kheyfets) Abstain: 0
Policy 7440: Yes: 5 No: 0 Abstain: 0

EDUCATION

Motion by Mr. Kheyfets, seconded by Mrs. Carelli to approve E1

Discussion: None

- E1.** It is recommended by the Superintendent of Schools that the Board of Education approve reimbursement and expenses, previously approved by the Superintendent for the following staff training, workshops, conventions, conferences and/or seminars as they are directly related to and within the scope of participant's duties and are critical to the instructional needs of the district and/or further the efficient operation of the district. The travel and expenses are within state travel guidelines established by the Department of Treasury and are justified.

Date	Participant	Workshop	Location	Workshop Fee*	Housing
12/2/15	Linda Maher	Increase the Reading Skills of Your Students Who Struggle the Most	Parsippany, NJ	\$239	N/A
11/24/15	Eileen Deflippi	Write Better Research Papers	Fairfield, NJ	\$239	N/A
11/24/15	Alyssa Radomski	Write Better Research Papers	Fairfield, NJ	\$239	N/A
11/24/15	Michele Miller	Write Better Research Papers	Fairfield, NJ	\$239	N/A
10/14/15	Stacy DiLorenzo	How to Investigate Harassment, Intimidation, and Bullying Claims	New Providence, NJ	\$150	N/A
*PLUS MILEAGE AND TOLLS IF APPLICABLE					

Yes: 5 No: 0 Abstain: 0

Motion by Mr. Oliveri, seconded by Mrs. Rentas to approve E2

Discussion: None

- E2.** It is recommended by the Superintendent of Schools that the Board of Education approve the designation of October 5th – October 9th, 2015 as **“Week of Respect”**, in accordance with Harassment, Intimidation and Bullying regulations.

Yes: 5 No: 0 Abstain: 0

Motion by Mr. Oliveri, seconded by Mrs. Carelli to approve E3

Discussion: None

- E3.** It is recommended by the Superintendent of Schools that the Board of Education approve the designation of October 19th- 23rd, 2015 as **School Violence Awareness Week** for the 2015-2016 school year.

Yes: 5 No: 0 Abstain: 0

Motion by Mr. Oliveri, seconded by Mrs. Rentas to approve E4

Discussion: None

- E4.** It is recommended by the Superintendent of Schools that the Board of Education approve up to ten (10) hours of parental training instruction for Student #0340371, not to exceed \$125 per hour.

Yes: 5 No: 0 Abstain: 0

Motion by Mr. Oliveri, seconded by Mrs. Carelli to approve E5

Discussion: None

- E5.** It is recommended by the Superintendent of Schools that the Board of Education approve the Out of District placement for 2015-2016 school year:

STUDENT	SCHOOL	TUITION	EFFECTIVE
0340525	Windsor Learning Center	\$48,744.08	October 1, 2015 – June 30, 2016

Yes: 5 No: 0 Abstain: 0

Motion by Mr. Oliveri, seconded by Mrs. Carelli to approve E6

Discussion: None

ADDENDUM

- E6.** It is recommended by the Superintendent of Schools that the Board of Education approve up to five (5) hours of homebound instruction weekly for Student #13188830 effective October 8, 2015.

Yes: 5 No: 0 Abstain: 0

PERSONNEL

Motion by Mrs. Carelli, seconded by Mr. Oliveri to approve P1

Discussion: None

- P1.** It is recommended by the Superintendent of Schools that the Board of Education approve the resignation, *with regret*, of **Susan Pomes**, Part time Aide effective October 9, 2015.

Yes: 5 No: 0 Abstain: 0

Motion by Ms. Norris, seconded by Mr. Oliveri to table P2

Discussion: The Board agreed to table P2 as Mrs. Adamczyk is no longer interested in the position.

- P2.** It is recommended by the Superintendent of Schools that the Board of Education approve the award of a contract to **Tracy Adamczyk** as a certified, non-tenured part-time aide, without benefits, effective October 5, 2015 through June 30, 2016 at a rate of \$13.00 per hour for time actually worked, not to exceed 28 hours 20 minutes per week, pending receipt of a favorable criminal history review.

Motion by Mrs. Carelli, seconded by Mr. Oliveri to approve P3

Discussion: None

- P3.** It is recommended by the Superintendent of Schools that the Board of Education approve thirty (30) hours of classroom observation by the following student from the Caldwell University:

Name	Teacher
Joseph DiPaola	Samantha Baietti

Yes: 5 No: 0 Abstain: 0

Motion by Mrs. Carelli, seconded by Mr. Oliveri to approve P4

Discussion: None

ADDENDUM

P4. It is recommended by the Superintendent of Schools that the Board of Education approve **Milissa Formica** as home instructor not to exceed five (5) hours per week, at the contractual rate, effective October 8, 2015.

Yes: 5 No: 0 Abstain: 0

Motion by Mrs. Carelli, seconded by Mr. Oliveri to approve P5

Discussion: None

ADDENDUM

P5. It is recommended by the Superintendent of Schools that the Board of Education approve **Lynn Nardino** as home instructor not to exceed five (5) hours per week, at the contractual rate, effective October 8, 2015.

Yes: 5 No: 0 Abstain: 0

Motion by Mrs. Carelli, seconded by Mr. Oliveri to approve P6

Discussion: None

ADDENDUM

P6. It is recommended by the Superintendent of Schools that the Board of Education approve the appointment of Randolph Hanas as the Late Bus Monitor; Monday through Thursday for 15 (fifteen) minutes per day.

Yes: 5 No: 0 Abstain: 0

Motion by Mrs. Carelli, seconded by Mr. Oliveri to approve P7

Discussion: None

ADDENDUM

P7. It is recommended by the Superintendent of Schools that the Board of Education revise the number of hours for part time aide, Milissa Formica from not to exceed 16.65 hours per week to not to exceed 17.30 hours per week.

Yes: 5 No: 0 Abstain: 0

TRANSPORTATION

Motion by Mrs. Rentas, seconded by Mr. Oliveri to approve T1

Discussion: None

ADDENDUM

T1. It is recommended by the Superintendent of Schools that the Board of Education approve the contracts with **Passaic Educational Services Commission** for the 2015 - 2016 School Year transportation of the following students:

STUDENT	SCHOOL	FOR THE PERIOD	TOTAL AMOUNT
340027	Chapel Hill Academy	9/3/15-6/30/16	\$17,398.80

Yes: 5 No: 0 Abstain: 0

III. NON-ACTION ITEMS:

- A. Letters and Communications **Ms. Norris**
- NJSBA Convention is coming up from 10/27-10/29
- B. Superintendent's Report **Mrs. Vicki Pede**
- Received PPT regarding PARCC. I saw demonstrations of information and will have parent's night to help decipher bench mark years.
 - We can't compare PARCC to ASK
 - Next year we are aiming for summer release.
 - There are currently three (3) ongoing HIB investigations
 - Next meeting a representative from NJSBA what we are doing for the 2% tax increase.
 - The cost of P.L.H.S. tuition continues to increase.

Enrollment as of October 2, 2015:

PreK-8:	343
HS:	Tuition - 110
Option III:	-0-
Academy:	4
Vo-Tech:	8
Out of District:	13
Charter	0
Home Instruction	0
School Choice	2

- C. Business Administrator's Report **Mrs. Estrella Molinet**
- We received Extraordinary Aid on Sept 11th for \$107,736.
 - I attended Pool Insurance Meeting & Received a refund of surplus check for \$5,500.
 - ASSA – Student Count on October 15th.
 - Submission of IDEA & NCLB Final Reports.
 - Audit start date was changed to October 8th, 2015.
- D. Information and Questions from Board Members
- E. Oral Communication
- Mrs. Soto asked if there were a change in the policy regarding parties.

IV. FUTURE MEETINGS AND IMPORTANT DATES:

October 21, 2015	Public Business Meeting	7:30 p.m.
November 4, 2015	Workshop/Action Meeting	7:30 p.m.
November 18, 2015	Public Business Meeting	7:30 p.m.
December 2, 2015	Workshop/Action Meeting	7:30 p.m.

IV. EXECUTIVE SESSION:

WHEREAS, Chapter 231, P.L. 1975, also known as the Open Public Meetings Act, authorized a public body to meet in executive or private session under certain limited circumstances, and

WHEREAS, said law requires the board to adopt a resolution at a public meeting before it can meet in such an executive or private session,

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF RIVERDALE THAT:

1. It does hereby determine that it is necessary to meet in Executive Session prior to adjournment of this meeting to discuss legal, personnel issues and negotiations.
2. The matter discussed will be made public when confidentiality is no longer required.

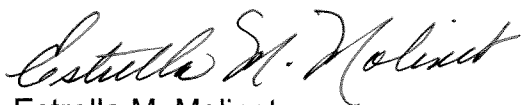
VI. ADJOURNMENT

Motion by Mr. Kheyfets, seconded by Mr. Oliveri to approve adjournment from the Public Business Meeting at 8:10 p.m. into executive session

The Board reconvened at 8:50 p.m. to Public Session

Motion by Ms. Norris, seconded by Mr. Oliveri to approve adjournment from the Public Business Meeting at 8:50 p.m.

Respectfully Submitted,



Estrella M. Molinet

Business Administrator/Board Secretary

V. ADJOURNMENT

